

*State of Alabama***December 2009 Monthly Update Form****Data reporting range: 2/18/2009 to 12/31/2009 11:59:59 PM**

Agency/Institution: Economic Community Affairs, Department (ADECA)

Date of Submission: 01/13/2010

The amounts entered below should represent cumulative totals for the life of the Recover Act program/grant.

<b>Grant Name</b>	Homelessness Prevention and Rapid Re-Housing Program (HPRP)
<b>Section 1512 Reporting?</b>	Yes
<b>CFDA Number</b>	14.257
<b>Grant Description</b>	The HPRP is designed to prevent persons from becoming homeless or to rapidly re-house persons who are homeless, as defined by HUD.
<b>Application Status</b>	Approved
<b>Recipient Type</b>	Prime Recipient
<b>Prime Recipient</b>	
<b>Delegated/Non-delegated</b>	N/A
<b>Application Date</b>	The deadline to submit the substantial amendment to HUD was May 18, 2009; ADECA submitted its substantial amendment on May 14, 2009.
<b>Award Date</b>	August 27, 2009
<b>Expenditures Status</b>	Funds Currently Expended
<b>Actual # of Jobs Created/Retained</b>	13.17
<b>Types of Actual Jobs Created/Retained</b>	The project administrator will implement the program, oversee compliance, personnel management and monitor and evaluate the project. The housing locator will locate housing, oversee lessor relationships and conduct housing inspections. Case managers will accept referrals, determine eligibility, develop case plans for housing independence, refer to other community resources and services, request payments for rent, utilities and approved services, monitor client progress and recertify households
<b>ARRA Funds Awarded*</b>	\$13,328,942
<b>ARRA Funds Received**</b>	\$358,053
<b>ARRA Funds Expended***</b>	\$358,053
<b>Performance Metric 1 (if applicable)</b>	Number of persons and households provided with homelessness prevention services
<b>Performance Metric 2 (if applicable)</b>	Number of persons and households provided with homeless assistance (rapid re-housing) services
<b>Performance Metric 3 (if applicable)</b>	
<b>Program/Grant Administration</b>	ADECA executed 10 agreements with local units of government and nonprofit agencies. The effective date for all agreements is September 18, 2009.
<b>Sub-grantee Application Deadline</b>	
<b>Sub-grantee Selection Criteria</b>	Please visit <a href="http://www.adeca.alabama.gov/C12/HPRP/default.aspx">http://www.adeca.alabama.gov/C12/HPRP/default.aspx</a> and click on HPRP Proposal Scores to view funded projects.
<b>Number of sub-grantees / sub-recipients</b>	

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<b>Other Information</b>	The application process can be viewed at <a href="http://www.adeca.alabama.gov/C12.HPRP/default.aspx">www.adeca.alabama.gov/C12.HPRP/default.aspx</a> . Please visit <a href="http://www.adeca.alabama.gov/C12/HPRP/Document%20Library/HPRP%20SA1.pdf">www.adeca.alabama.gov/C12/HPRP/Document%20Library/HPRP%20SA1.pdf</a> to view selection criteria for sub-grantees. ADECA staff will perform onsite monitoring visits to ensure compliance with applicable program rules and regulations.
<b>Agency Information Verified by</b>	Shonda Gray
<b>Phone</b>	334.353-0288
*Amount Awarded: The total amount of ARRA funds that an agency/institution is expecting to receive over the life of the grant/program.	
**Amount Received: The amount of Recovery Act funds received through draw-down, reimbursement or invoice.	
***Amount Expended: The total amount of ARRA funds spent on ARRA projects to date. This could include amounts that have been reimbursed to a sub-recipient.	

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<b><i>Internal Section 1512 ARRA Reporting Form</i></b>	
<b>1) If your agency serves as a prime recipient, has your agency registered in the Central Contractor Registration (CCR) database and further acquired a D-U-N-S number? Registration with <a href="http://www.FederalReporting.gov">www.FederalReporting.gov</a> will require this information.</b>	Yes
<b>D-U-N-S Number</b>	06-262-0604
<b>2) Has your agency registered on <a href="http://www.FederalReporting.gov">www.FederalReporting.gov</a> ?</b>	Yes
<b>3) Which format will your agency/institution use to submit reports to <a href="http://www.FederalReporting.gov">www.FederalReporting.gov</a> ?</b>	Excel spreadsheet available for download from the website
<b>Format Comments</b>	
<b>4) Who will be your agency's reporting official designated to enter information to <a href="http://www.FederalReporting.gov">www.FederalReporting.gov</a> ?</b>	Shonda Gray is the primary person designated to enter data. Maureen Neighbors will serve as backup.
<b>If you have multiple designated officials, how will you eliminate multiple reporting for the same Grant/Program?</b>	
<b>5) Who will be your agency's data quality review official designated to review the data submitted by your agency? This designee will be required to review information submitted by delegated Sub-recipients.</b>	Sub-recipients will not be designated to enter information on <a href="http://www.FederalReporting.gov">www.FederalReporting.gov</a> . Shonda Gray will enter the information on behalf of the sub-recipients. Paula Murphy will review the data quality.
<b>Data Quality Review Official's Phone</b>	
<b>6) Who will be your agency's data corrections official responsible for making corrections to submitted information during the Data Quality Review Phase? (Data Quality Review phase for agencies will be from the 11th to the 21st day after the end of each quarter. Only errors flagged by federal agencies will be unlocked for corrections from the 22nd to the 29th day).</b>	During the corrections phase, Shonda Gray will review the submitted information. If any corrections are necessary, she will enter the corrected information.
<b>Data Correction Official's Phone</b>	
<b>7) How will you capture your Sub-recipient or Vendor data elements that will be reported to your agency?</b>	Each sub-grantee will be responsible for collecting the required data and submitting it to ADECA quarterly.

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<b>8) Will any sub-grant under this Grant/Program be for an amount less than \$25,000 which would require aggregate reporting?</b>	No
<b>Do you have a reporting mechanism in place for aggregate reporting?</b>	N/A
<b>More information regarding aggregate reporting</b>	
<b>9) Have you or do you plan to delegate any reporting requirements to a Sub-recipient?</b>	No
<b>More information regarding Sub-recipient delegation</b>	
<b>10) What agencies/institutions will serve as delegated Sub-recipients?</b>	N/A
<b>What format will your delegated Sub-recipients submit reports to <a href="http://www.FederalReporting.gov">www.FederalReporting.gov</a> ?</b>	N/A
<b>More information regarding delegated Sub-recipients</b>	Sub-recipients will be responsible for collecting their reporting information and submitting it to ADECA. Shonda Gray will compile the information and submit it to <a href="http://www.FederalReporting.gov">www.FederalReporting.gov</a> .
<b>11) Name(s) of the delegated Sub-recipients' reporting officials</b>	N/A
<b>Phone number(s) of delegated Sub-recipients' reporting officials</b>	N/A
<b>12) Name(s) of the delegated Sub-recipients' data quality review officials</b>	N/A
<b>Phone number(s) of the delegated Sub-recipients' data quality review officials</b>	N/A
<b>13) Have your agency's delegated Sub-recipients registered at <a href="http://www.FederalReporting.gov">www.FederalReporting.gov</a> ?</b>	N/A
<b>14) After corrected information is posted to <a href="http://www.FederalReporting.gov">www.FederalReporting.gov</a> by the federal agency, how will your agency ensure the timely update of its own recovery page?</b>	ADECA's Communications and Information Division will update the Department's recovery page the next day.